

Discretionary Grants

Webinar Overview

Thursday, November 4, 2010

Tuesday, November 9, 2010

Wave of the Future?

Name	No.	Purpose
Homeless Discretionary (awarded yrly-3 yr plan)	15	Targeted assistance to homeless students
High School ReDesign (3 yr grant)	7	Innovative change in high school practices
Competitive Supplemental (CSF) [3 yr]	7	LEAs who receive smallest FTTT allocation
Title III Immigrant (awarded yearly)	4-5	Additional assistance to LEAs with most immigrant growth over last year
ARRA Title II-D Competitive (e4000)	65	Online High School classes - major implementation
Title II-D ESEA Competitive (e4TN)	8	Creation and Implementation of High School Online Classes
Teacher Incentive Fund (5 yr)	14	Teacher differentiated pay / Performance-based pay schedule
Innovative Acceleration (4 yr)	3-5	Creating educator salary schedules
School Improvement Grants (SIG)	15	Given to LEAs with HP schools for innovative change programs
Renewal Schools (3 yr grant)	72	Given to eligible SIG recipients for dramatic change

Budget and Application process

Project Director:

- **Disseminates application and budget documents**
- **Budget documents completed by line item**
- **Comments required for “orange line items”**
 - **Example: 71100/499-Other Charges**
- **Budget is reviewed and stamped as allowable**
- **Budget is returned to awardee**
- **Budget is copied to reimbursement form and locked**

Sample budget sheet with comment lines for “Other” orange- line items

[illegible]

Budget and Application process

	Submission Date	FY11 Discretionary High School ReDesign Budget Spreadsheet							
FINAL	Budget Status								
The following represents the individual budgets for federal projects administered under the No Child Left Behind Act (NCLB)									
LEA Name		Memphis City Schools							
Grant Title		High School ReDesign- 1003(a) and (g) funds							
		High School Redesign Competitive Grant 1003 (a) and (g)	Districtwide HS Redesign Competitive Grant Title I-1003 (a) and (g) funds	Booker T. Washington HS SI: High School Redesign Budget	Craigmont High School SI: High School Redesign Budget	Fairley High School SI: High School Redesign Budget	Frayser High School SI: High School Redesign Budget	GW Carver High School SI: High School Redesign Budget	
11	FY09 LEA/School Status		In Good Standing	Restructuring 1	School Improvement 2	Target	Reconstitution	Good Standing	
12	FY 2009 SI HS Redesign Grant Award/Allocation	7,000,000.00	350,000.00	475,000.00	475,000.00	475,000.00	475,000.00	475,000.00	
13	Expenditures as of 6/30/10	3,467,321.63	153,425.46	178,059.68	279,333.18	272,396.14	337,092.81	213,530.86	
14	Funds available as of 7/1/10	3,532,678.37	196,574.54	296,940.32	195,666.82	202,603.86	137,907.19	261,469.14	
15	Competitive Grant Award Funds Category: A or G	A and G	A and G	G	G	G	A	A	
16									
17	Check: should be zero (Available funds minus Expenditures)	3,532,678.37	196,574.54	296,940.32	195,666.82	202,603.86	137,907.19	261,469.14	
Appropriations									
Account Number/ Line Item Number	REGULAR INSTRUCTIONAL EDUCATION	High School Redesign Competitive Grant 1003 (a) and (g)	Districtwide HS Redesign Competitive Grant Title I-1003 (a) and (g) funds	Booker T. Washington HS SI: High School Redesign Budget	Craigmont High School SI: High School Redesign Budget	Fairley High School SI: High School Redesign Budget	Frayser High School SI: High School Redesign Budget	GW Carver High School SI: High School Redesign Budget	
71100	Line Item Description								
71100 / 116	Teachers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
71100 / 117	Career Ladder Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
71100 / 127	Career Ladder Extended Contracts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
71100 / 128	Homebound Teachers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
71100 / 162	Clerical Personnel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
71100 / 163	Educational Assistants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
71100 / 189	Other Salaries & Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
71100 / 195	Certified Substitute Teachers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
71100 / 198	Non-certified Substitute Teachers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
71100 / 201	Social Security	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
71100 / 204	State Retirement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
71100 / 206	Life Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
71100 / 207	Medical Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
71100 / 208	Dental Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
71100 / 210	Unemployment Compensation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
71100 / 212	Employer Medicare	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
71100 / 299	Other Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
71100 / 311	Contracts with Other School Systems	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
71100 / 330	Operating Lease Payments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
71100 / 336	Maintenance & Repair Services - Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

Multi-school Budget Spreadsheet

Reimbursement procedures and sample forms

Form including regular payroll

Form without payroll

FY11 Discretionary Reimbursement Budget Spreadsheet

Period covered by this Reimbursement Request: 10/3/10

Reimbursement #: 1

LEA # and Name: Davidson County

Grant Title: School Improvement Funds -(g) ARRA

FY11 Discretionary Reimbursement Budget Spreadsheet

DOE Approval Stamp
APPROVED FOR PAYMENT
I certify that this payment is for goods/services delivered
Date: _____
Assistant Commissioner or Designee: ED0666004
Allot. Code: 33163 Cost Center: 32260

School Improvement Grant

9	FY 2011 Allocation Revenue	3,816,774.00	3,816,774.00
10	FY 2010 Allocation Revenue (Funds not rec'd from state as of 6-30-10) Consolidated Admin: Money reserved for this purpose last year but not drawn/spent. Will be re-budgeted for this budget period.	0.00	0.00
11	FY2010 Amount Reserved @ 6-30-10 (Cash on hand)	0.00	0.00
12	FY 2011 Total Budgeted	3,816,774.00	3,816,774.00
13	Check: should be zero (revenue minus expenditures)	0.00	0.00

Appropriations

Account Number/ Line Item Number	REGULAR INSTRUCTIONAL EDUCATION	SIG Reviewed and Allowable Budget	Amount Requested for this time period	SIG Budget Balance (Amended Amount)
71100	Line Item Description			
21 71100 / 116	Teachers	420,030.00		420,030.00
22 71100 / 117	Career Ladder Program	0.00		0.00
23 71100 / 127	Career Ladder Extended Contracts	0.00		0.00
24 71100 / 128	Homebound Teachers	0.00		0.00

Appropriations

Account Number/ Line Item Number	Line Item Description
71100	Teachers
TH100 / 116	Career Ladder Program
TH100 / 117	Career Ladder Extended Contracts
TH100 / 127	Homebound Teachers
TH100 / 128	Clerical Personnel
TH100 / 163	Educational Assistants
TH100 / 163	Other Salaries & Wages
TH100 / 163	Certified Substitute Teachers
TH100 / 195	Non-certified Substitute Teachers
TH100 / 195	Social Security
TH100 / 195	State Retirement
TH100 / 201	Life Insurance
TH100 / 204	Medical Insurance
TH100 / 206	Dental Insurance
TH100 / 207	Unemployment Compensation
TH100 / 208	Employer Medicare
TH100 / 210	Other Fringe Benefits
TH100 / 212	Contracts with Other School Systems
TH100 / 233	Operating Lease Payments
TH100 / 311	Operating Lease & Repair Services- Equipment

Page 1

e4000 Branch-R3





e4000 Branch-R4

e4000 B

The image displays multiple overlapping copies of the 'P11 Discretionary Reimbursement Budget Spreadsheet' from the State of Tennessee. The forms are for the 2017-2018 fiscal year and are for the 'Regular Instructional Program' and 'Support Services' categories. They include sections for 'Appropriations', 'Transfers Out and Indirect Cost', and 'Total Appropriations'. The forms are filled out with various line items and amounts, showing a total of \$1,110,714.00 for the 'Total Appropriations' section.

Reimbursement procedures and sample forms

Multi-school reimbursement form

FY11 Discretionary High School ReDesign Reimbursement Spreadsheet																																																																																																																																																																																																																																																											
Period covered by this Reimbursement Request		DCE Approval Stamp APPROVED FOR PAYMENT I certify that this payment is for goods/services delivered.																																																																																																																																																																																																																																																									
4	Reimbursement #																																																																																																																																																																																																																																																										
The following represents the individual budgets for federal projects administered under the No Child Left Behind																																																																																																																																																																																																																																																											
LEA Name		Memphis City Schools		Asst. Commissioner or Designee _____ Date _____ School Chart _____ Alloc. Code 331.63 Cost Center 372660																																																																																																																																																																																																																																																							
Grant Title		High School ReDesign- 1003(a) and (g) funds																																																																																																																																																																																																																																																									
		Districtwide HS Redesign Competitive Grant Title I-1003		Booker T. Washington HS SI: High School Redesign Budget Restructuring 1		 Booker T. Washington Home of the Warriors		Craigmont High School SI: High School Redesign Budget School Improvement 2																																																																																																																																																																																																																																																			
		In Good Standing																																																																																																																																																																																																																																																									
FY09 LEA/School Status				475,000.00		475,000.00		475,000.00																																																																																																																																																																																																																																																			
FY 2009 SI Redesign Grant Award/Allocation		350,000.00		178,059.68		279,333.18		279,333.18																																																																																																																																																																																																																																																			
Expenditures as of 6/30/10		153,425.46		296,940.32		195,666.82		195,666.82																																																																																																																																																																																																																																																			
Funds available as of 7/1/10		196,574.54		G		G		G																																																																																																																																																																																																																																																			
Competitive Grant Award Funds Category: A or G		A and G																																																																																																																																																																																																																																																									
Check: should be zero (Available funds minus Expenditure)		0.00		0.00		0.00		0.00																																																																																																																																																																																																																																																			
<table border="1"> <thead> <tr> <th>Account Number/ Line Item Number</th> <th>REGULAR INSTRUCTIONAL EDUCATION</th> <th>Districtwide LEA Budget Balance (after prior reimbursement request)</th> <th>Amount Requested for this time period</th> <th>District HSR Budget Balance (Amended Amount)</th> <th>Booker T. Washington HS Budget Balance (after prior reimbursement request)</th> <th>Booker T. Washington HS Amount Requested for this time period</th> <th>Booker T. Washington HS HSR Budget Balance (Amended Amount)</th> <th>Craigmont High School Budget Balance (after prior reimbursement request)</th> <th>Craigmont High School Amount Requested for this time period</th> <th>Craigmont High School HSR Budget Balance (Amended Amount)</th> </tr> </thead> <tbody> <tr> <td>71100</td> <td>Line Item Description</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>71100 / 116</td> <td>Teachers</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> </tr> <tr> <td>71100 / 117</td> <td>Career Ladder Program</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> </tr> <tr> <td>71100 / 127</td> <td>Career Ladder Extended Contracts</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> </tr> <tr> <td>71100 / 128</td> <td>Homebound Teachers</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> </tr> <tr> <td>71100 / 162</td> <td>Clerical Personnel</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> </tr> <tr> <td>71100 / 163</td> <td>Educational Assistants</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> </tr> <tr> <td>71100 / 189</td> <td>Other Salaries & Wages</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> </tr> <tr> <td>71100 / 195</td> <td>Certified Substitute Teachers</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> </tr> <tr> <td>71100 / 198</td> <td>Non-certified Substitute Teachers</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> </tr> <tr> <td>71100 / 201</td> <td>Social Security</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> </tr> <tr> <td>71100 / 204</td> <td>State Retirement</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> </tr> <tr> <td>71100 / 206</td> <td>Life Insurance</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> </tr> <tr> <td>71100 / 207</td> <td>Medical Insurance</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> </tr> <tr> <td>71100 / 208</td> <td>Dental Insurance</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> </tr> <tr> <td>71100 / 210</td> <td>Unemployment Compensation</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> </tr> <tr> <td>71100 / 212</td> <td>Employer Medicare</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> </tr> <tr> <td>71100 / 299</td> <td>Other Fringe Benefits</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> </tr> <tr> <td>71100 / 311</td> <td>Contracts with Other School Systems</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> </tr> <tr> <td>71100 / 330</td> <td>Operating Lease Payments</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> </tr> <tr> <td>71100 / 336</td> <td>Maintenance & Repair Services - Equipment</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td>0.00</td> </tr> </tbody> </table>										Account Number/ Line Item Number	REGULAR INSTRUCTIONAL EDUCATION	Districtwide LEA Budget Balance (after prior reimbursement request)	Amount Requested for this time period	District HSR Budget Balance (Amended Amount)	Booker T. Washington HS Budget Balance (after prior reimbursement request)	Booker T. Washington HS Amount Requested for this time period	Booker T. Washington HS HSR Budget Balance (Amended Amount)	Craigmont High School Budget Balance (after prior reimbursement request)	Craigmont High School Amount Requested for this time period	Craigmont High School HSR Budget Balance (Amended Amount)	71100	Line Item Description										71100 / 116	Teachers	0.00		0.00	0.00		0.00	0.00		0.00	71100 / 117	Career Ladder Program	0.00		0.00	0.00		0.00	0.00		0.00	71100 / 127	Career Ladder Extended Contracts	0.00		0.00	0.00		0.00	0.00		0.00	71100 / 128	Homebound Teachers	0.00		0.00	0.00		0.00	0.00		0.00	71100 / 162	Clerical Personnel	0.00		0.00	0.00		0.00	0.00		0.00	71100 / 163	Educational Assistants	0.00		0.00	0.00		0.00	0.00		0.00	71100 / 189	Other Salaries & Wages	0.00		0.00	0.00		0.00	0.00		0.00	71100 / 195	Certified Substitute Teachers	0.00		0.00	0.00		0.00	0.00		0.00	71100 / 198	Non-certified Substitute Teachers	0.00		0.00	0.00		0.00	0.00		0.00	71100 / 201	Social Security	0.00		0.00	0.00		0.00	0.00		0.00	71100 / 204	State Retirement	0.00		0.00	0.00		0.00	0.00		0.00	71100 / 206	Life Insurance	0.00		0.00	0.00		0.00	0.00		0.00	71100 / 207	Medical Insurance	0.00		0.00	0.00		0.00	0.00		0.00	71100 / 208	Dental Insurance	0.00		0.00	0.00		0.00	0.00		0.00	71100 / 210	Unemployment Compensation	0.00		0.00	0.00		0.00	0.00		0.00	71100 / 212	Employer Medicare	0.00		0.00	0.00		0.00	0.00		0.00	71100 / 299	Other Fringe Benefits	0.00		0.00	0.00		0.00	0.00		0.00	71100 / 311	Contracts with Other School Systems	0.00		0.00	0.00		0.00	0.00		0.00	71100 / 330	Operating Lease Payments	0.00		0.00	0.00		0.00	0.00		0.00	71100 / 336	Maintenance & Repair Services - Equipment	0.00		0.00	0.00		0.00	0.00		0.00
Account Number/ Line Item Number	REGULAR INSTRUCTIONAL EDUCATION	Districtwide LEA Budget Balance (after prior reimbursement request)	Amount Requested for this time period	District HSR Budget Balance (Amended Amount)	Booker T. Washington HS Budget Balance (after prior reimbursement request)	Booker T. Washington HS Amount Requested for this time period	Booker T. Washington HS HSR Budget Balance (Amended Amount)	Craigmont High School Budget Balance (after prior reimbursement request)	Craigmont High School Amount Requested for this time period	Craigmont High School HSR Budget Balance (Amended Amount)																																																																																																																																																																																																																																																	
71100	Line Item Description																																																																																																																																																																																																																																																										
71100 / 116	Teachers	0.00		0.00	0.00		0.00	0.00		0.00																																																																																																																																																																																																																																																	
71100 / 117	Career Ladder Program	0.00		0.00	0.00		0.00	0.00		0.00																																																																																																																																																																																																																																																	
71100 / 127	Career Ladder Extended Contracts	0.00		0.00	0.00		0.00	0.00		0.00																																																																																																																																																																																																																																																	
71100 / 128	Homebound Teachers	0.00		0.00	0.00		0.00	0.00		0.00																																																																																																																																																																																																																																																	
71100 / 162	Clerical Personnel	0.00		0.00	0.00		0.00	0.00		0.00																																																																																																																																																																																																																																																	
71100 / 163	Educational Assistants	0.00		0.00	0.00		0.00	0.00		0.00																																																																																																																																																																																																																																																	
71100 / 189	Other Salaries & Wages	0.00		0.00	0.00		0.00	0.00		0.00																																																																																																																																																																																																																																																	
71100 / 195	Certified Substitute Teachers	0.00		0.00	0.00		0.00	0.00		0.00																																																																																																																																																																																																																																																	
71100 / 198	Non-certified Substitute Teachers	0.00		0.00	0.00		0.00	0.00		0.00																																																																																																																																																																																																																																																	
71100 / 201	Social Security	0.00		0.00	0.00		0.00	0.00		0.00																																																																																																																																																																																																																																																	
71100 / 204	State Retirement	0.00		0.00	0.00		0.00	0.00		0.00																																																																																																																																																																																																																																																	
71100 / 206	Life Insurance	0.00		0.00	0.00		0.00	0.00		0.00																																																																																																																																																																																																																																																	
71100 / 207	Medical Insurance	0.00		0.00	0.00		0.00	0.00		0.00																																																																																																																																																																																																																																																	
71100 / 208	Dental Insurance	0.00		0.00	0.00		0.00	0.00		0.00																																																																																																																																																																																																																																																	
71100 / 210	Unemployment Compensation	0.00		0.00	0.00		0.00	0.00		0.00																																																																																																																																																																																																																																																	
71100 / 212	Employer Medicare	0.00		0.00	0.00		0.00	0.00		0.00																																																																																																																																																																																																																																																	
71100 / 299	Other Fringe Benefits	0.00		0.00	0.00		0.00	0.00		0.00																																																																																																																																																																																																																																																	
71100 / 311	Contracts with Other School Systems	0.00		0.00	0.00		0.00	0.00		0.00																																																																																																																																																																																																																																																	
71100 / 330	Operating Lease Payments	0.00		0.00	0.00		0.00	0.00		0.00																																																																																																																																																																																																																																																	
71100 / 336	Maintenance & Repair Services - Equipment	0.00		0.00	0.00		0.00	0.00		0.00																																																																																																																																																																																																																																																	

Reimbursement procedures and sample forms

181	Account Number/ Line Item Number	OTHER USES/ TRANSFERS OUT AND INDIRECT COST	<i>SIG Reviewed and Allowable Budget</i>	<i>Amount Requested for this time period</i>	<i>SIG Budget Balance (Amended Amount)</i>
182					
183	99100	Line Item Description			
184	99100 / 504	Indirect Cost	0.00		0.00
185	99100 / 590	Cumulative Transfers TO Other Federal Projects (INCLUDING Consolidated Administration) (Expenditure(s) FROM this Title/Project)	0.00		0.00
186					
187	99100	Subtotal TRANSFERS OUT AND INDIRECT COST	0.00	0.00	0.00
188					
189	Total Appropriations		3,816,774.00	0.00	3,816,774.00

NOTE: Please return this reimbursement form to:

Rosa Jennings

LEA Support and Improvement Project Director's Signature (indicates review of request)

716 James Robertson Parkway

Andrew Johnson Tower, 5th Floor

Nashville, TN 37243-6379

Federal Programs' Director Signature and Date

Chief Financial Officer Signature and Date

Federal Granting Agency: US DOE; NCLB 2001; ARRA School Improvement Grants; CFDA # 84.388A

Amendments-When and how

Amendment requirements:

1. Changes within a Budget category/sub-group greater than 10% either individual change or cumulative changes
2. Submit amendment-ready form and justification sheet (tab 2) electronically to Rosa Jennings and mail the signed copies to Rosa Jennings.
3. Project Directors will review the request and, if approved, SDE will change your budget and reimbursement file.
4. New reimbursement file will be emailed to LEA and changes can then be implemented. *GIVE yourself time for this process.*

Amendments-When and how

[illegible]

Amendments-When and how

(cont.)

**Typical
Justification tab-
Tab 2-Only one
page for one
project**

**BUDGET AMENDMENT
FOR ESEA FEDERAL PROGRAMS
20__20__**

District Name: Sample County Amendment # 1
 District #: 00015 for Title/Project Name Title X-McKinney-Vento Homeless
 Page 1 of 1

District Fed. Progs. Contact Signature: _____
 District Project Director Signature: _____

Required Signatures

ESBA Consultant: _____ Date: _____
 ESBA Regional Coordinator: _____ Date: _____
 SDE Title/Project Director: _____ Date: _____
 Chief Officer, LEA Support and Improvement: _____ Date: _____

Notes: Amendments are needed only if any category/account change (increase or decrease) is greater than 10%. Individual and/or cumulative changes apply.

CATEGORY ACCOUNT NUMBER	LINE ITEM NUMBER	LINE ITEM DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET	Narrative Justification for each increase or decrease (Text will wrap if needed)
71100	195	Certified Substitute Teachers	\$ -	\$ 322.50	\$ -	\$ 322.50	Underestimated the need for certified substitute pay
71100	198	Non-Certified Substitute Teachers	\$ -	\$ 810.00	\$ -	\$ 810.00	Underestimated the need for non-certified substitute pay
71100	201	Social Security	\$ -	\$ 69.57	\$ -	\$ 69.57	Underestimated the amount of withholding taxes needed
71100	210	Unemployment Compensation	\$ -	\$ 4.61	\$ -	\$ 4.61	Underestimated the amount of withholding taxes needed
71100	212	Medicare	\$ -	\$ 16.41	\$ -	\$ -	Underestimated the amount of withholding taxes needed
72210	499	Other Supplies & Materials	\$ 2,000.00	\$ -	\$ (81.06)	\$ 1,918.92	To cover the cost of extra certified substitute pay and withholding taxes
72210	524	Staff Development	\$ 2,500.00	\$ 1,919.00	\$ -	\$ 4,419.00	Underestimated the amount needed for staff development
72210	790	Other Equipment	\$ 3,788.00	\$ -	\$ (3,061.01)	\$ 724.99	To cover the cost of extra certified substitute pay and withholding taxes

EO-5341

Addenda-Program Revisions

A	B	C	D	E	F	G	H	I
<div> <div>Choose an alternate currency format for the selected cell.</div> <div>For instance, choose Euros instead of US Dollars.</div> </div>								
<div> <div>Budget Justification for Personnel for School Improvement Grant</div> <div> <div>LEA: Jackson-Madison County School System</div> <div>School: Jackson Central-Merry Academy of Medical Technology</div> <div>On the line below, state and provide the number of the TSIP goal that provides a justification for the personnel/positions listed below.</div> <div>Goal: (Limit one goal per page) The graduation rate will increase from 57.2% (2008 report card) to 80.6 % for students in all subgroups in 2011</div> </div> </div>								
<div> <div> <div>Position Title</div> <div>Number of persons in position and the grade level/s impacted</div> <div>Contract Position (Yes or No)</div> <div>Duties/Responsibilities (Job description must be on file.)</div> <div>Amount SIG Funds Allocated (Salary with benefits)</div> <div>Amount RTTT Funds (Renewal Schools Only)</div> <div>Comments (for SDE use only)</div> <div>Grant Monitoring (for SDE use only)</div> </div> </div>								
Data Coach	1 person and grades 9th-12th	No	Collect and analyze data that affects teachers and student performance and will assist the leadership team and teachers in interpreting and using academic and non academic data			\$74,320.00	Approved	
Incentive plan for faculty and staff	Faculty and staff of JCM	No	If JCM meets its goals in all identified areas, the annual incentives will be as follows: faculty-\$2500.00; administrators-\$6250.00; and staff-\$1000.00.			\$449,750.00	Not approvable through SIG, TIFF grant should be resource.	
Teacher Stipends for freshman orientation	10	No	Discuss student expectations and assist the students transitioning to high school				Approved	
				Totals	\$1,500.00	\$524,070.00		
Revision #1								
Date Submitted								
Data Coach	1 person and grades 9th-12th	No	Collect and analyze data that affects teachers and student performance and will assist the leadership team and teachers in interpreting and using academic and non academic data			\$74,320.00	Approved	
Incentive plan for faculty and staff	Faculty and staff of JCM	No	If JCM meets its goals in all identified areas, the annual incentives will be as follows: faculty-\$2500.00; administrators-\$6250.00; and staff-\$1000.00.			\$449,750.00	Not approvable through SIG, TIFF grant should be resource.	
Teacher Stipends for freshman orientation	10	No	Discuss student expectations and assist the students transitioning to high school				Approved	
				Totals	\$1,500.00	\$524,070.00		

INVOICE
 Membership No. :
 A/R Number :
 Group Code :
 Company Name :

COUNTRY
INNS & SUITES

Room No. : 312
 Arrival : 02-17-10
 Departure : 02-19-10
 Page No. : 1 of 1
 Folio No. : 5306
 Conf. No. : 35448417
 Cashier No. : 90393

Date	Item	02-19-10	02-19-10 09:15:30 AM
		Charges	Credits
02-17-10	Room		70.00
02-17-10	State-Sales Tax 9.25%		6.48
02-17-10	Occup. Tax-City 2%		1.40
02-17-10	Occup. Tax-County 5%		3.50
02-18-10	Room		70.00
02-18-10	State-Sales Tax 9.25%		6.48
02-18-10	Occup. Tax-City 2%		1.40
02-18-10	Occup. Tax-County 5%		3.50
02-19-10	State-Sales Tax-Adj		-6.48
02-19-10	no tax		1.40
02-19-10	State-Sales Tax-Adj		3.50
02-19-10	no tax		-6.48
02-19-10	VISA		-6.48
XXXXXXXXXXXX1727 XXXX			
		42010042	
Total		149.80	149.80
Balance		149.80	149.80
			0.00

Join goldpoints plus today! Enroll in goldpoints plus at a participating hotel front desk or on line at goldpointsplus.com and start earning Gold Points today!

Thank You For Staying With Us

Documentation Requirements

LEA is required to keep detailed documentation within the system to validate each reimbursement request by item.

FINANCE DEPARTMENT

PURCHASE ORDER

TO: PCS, INC.

Print Date: 03/17/2010

DELIVERY DATE: ASAP

TERMS

DELIVER ITEMS TO:

SPECIAL INSTRUCTIONS: IMPROVEMENT

ORDER/CONFIRMATION ORDER: _____

PLACED BY: _____

CONFIRMATION TO: _____

LINE	FUND ACCOUNT NUMBER	QUANTITY	ITEM DESCRIPTION	AMOUNT
1	142-71100-722-11S-13000		PER REQUISITION	1,454.00

GRAND TOTAL: 1,454.00

DATE: 03/17/2010

TO: PCS, INC.

Print Date: 03/17/2010

DELIVERY DATE: ASAP

TERMS

DELIVER ITEMS TO:

SPECIAL INSTRUCTIONS: IMPROVEMENT

ORDER/CONFIRMATION ORDER: _____

PLACED BY: _____

CONFIRMATION TO: _____

TO: VENDOR:

TWO copies of your invoice promptly to Attention of:

FINANCE DEPARTMENT

PCS

Invoice #: 4/22/2010 20199611 Page: 1 of 1

Bill To:

Ship To: COUNTY SCHOOLS

Terms: NET 30

Ship Via: DEL - 1

Salesperson: _____

Order Number: _____

Item Code	Description	Quantity	Price	Extended
DEL330-4381	Dell Managed Mobile Computing Station Cart for Dell Latitude 2100 Laptops 330-4381	1	1,454.00	1,454.00

Serial #: dcyx8

PC

SCHOOL SYSTEM

Received By: _____

Extension Verified: _____

Approved By: _____

Superintendent's Signature: _____

Attention: _____

Purchase Order Number: 142-71100-722-11S-13000

Date Paid: _____

Chk. #

Documentation Requirements

LEA is required to keep detailed documentation within the system to validate each reimbursement request by item.

Samples:

[illegible]

NO!!

Monitoring

LEAs can be monitored both during regularly scheduled monitoring for the LEA

AND/OR

When the LEA is considered a risk due to:

- **Cash Management and CMLA history,**
- **Submission of requests with continual unallowable expenses listed**
- **Other risk-based assessments**

Q ?????

and

A*****

Contact Information:

Brenda Staggs, Grants Manager

615-532-2490

brenda.staggs@tn.gov

Eve Carney, Fiscal Director

615-532-1245

eve.carney@tn.gov

Rosa Jennings, Account Manager

615-253-2187

rosa.jennings@tn.gov